

HWUA Membership Annual Meeting Minutes

August 1, 2018
9:30am MDT

Type of Meeting: Regular annual meeting of HWUA Membership

Location: Town of Estes Park Municipal building – Rooms 201-203

Meeting Facilitator: Don Piepgras

Board Members: Don Piepgras, Beth Coulson, Sydney White, Jim Redman, Bill Rawsky

Call to order at 9:31am by Don Piepgras

Minutes from 2017 Membership Meeting were read by Secretary Bill Rawsky. Following a motion by Randy Hall, second by Gene Delatore, minutes were approved unanimously.

Agenda items:

- 1) Introduction and Overview of activity since last membership meeting – Don Piepgras
 - Don introduced the current board members.
 - In 2017, the majority voted in favor of going forward with the project. There were no “Nay” votes.
 - The USDA loan terms are 2.625% interest rate over a 40 year term in the amount of \$2.89M, with a grant of up to \$770K should the project run over estimates. The loan will be to the Town of Estes Park, who will in turn bill the users monthly with their water bill. Current estimates are that the amount will range from \$115-\$125 per month.
 - Hondius system issues/repairs and costs incurred this year have been about \$8,000. Samples of existing pipes that failed were provided at the back of the room.
 - Bill Harvey may retire by next year and Frank Huffman’s company has not met contract requirements over the past years. The Board is planning to arrange a transition to AWWWS of Fort Collins, CO. Users will be notified when transition happens and provided new contact information.
 - Don mentioned multiple board meetings with Town and the need for easements. Board has contracted with

Landmark/Van Horn Engineering to research and obtain easements. Members who will be affected will be sent a letter of the HWUA's intent to request an easement, and will be asked to sign it indicating their willingness to do so. This will be followed by the actual easement form for each affected property owner(s) to sign. Maps of the preliminary design are available on our website, www.HondiusWater.org, for review by property owners. More discussion to take place in the Public Meeting on the water project following the members' meeting.

2) Financial report – Jim Redman (for Sydney White, who has had to resign from the board)

- Current financial status: HWUA's cash balance has increased over this time last year. The easement work by Van Horn is estimated at \$30,000. Charges for time spent on the water project by town personnel since 2014 have accumulated to approximately \$18,000. Initial analysis of water usage shows that we were billed for 2.5M gallons by the town in 2017; however, we billed only 1.1M gallons. This indicates that there is significant water loss in the system that is unaccounted for.
- Financial management and billing has been assumed by Shotts-Merryman accountants, and recent bills have been issued by them. There will be two billings: one for 1st half operational costs of \$250 in June, and a second for 2nd half operations and water usage in the fall after summer user meters have been read and removed.
- The board has been working with Shotts-Merryman and Members to correct billing issues and settle overdue accounts receivable. This work is almost complete.
- Shotts-Merryman has successfully gotten our tax-exempt status with the IRS, which Frank Huffman's company had let lapse, reinstated.

3) Election of Board Members

- Introduction of nominees: Current board members were willing to run for re-election, with the exception of Sydney White, Treasurer.
- Don described the requirements of serving on the Board. Solicitation of additional nominees from floor resulted in the nomination of Randy Hall to replace Sydney White.
- Following a motion by Carla Ficke and 2nd by Amy Reichart, all nominees were elected by unanimous vote of attending members.

4) Solicitation of any Association matters from Members.

Adjournment at 10:00am by Don Piepgras